



KERALA AGRICULTURAL UNIVERSITY

Kerala Agricultural University Press
Mannuthy, Thrisuur- 680 651
Ph: 0847 2370405
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No. UPRESS/1215/2025-P2

Dated: 08-10-2025

TENDER NOTICE

Sealed and competitive tenders are invited from competent firms for the **making and supply of 850 units of 522 x 640 x 0.28 mm CTP/Film**, required for the offset printing machines at KAU Press, Mannuthy, for a period of one year.

Terms and Conditions

1. Tenders superscribed "*UPRESS/1215/2025-P2 – Tender for making and supply of CTP/Films required for the offset printing machines at KAU Press, Mannuthy*" should be addressed to the **Press Manager, KAU Press, Mannuthy**.

The last date for the receipt of filled tenders is **3:00 PM on 21.10.2025**, and the same will be opened at **3:30 PM on the same day** in the presence of the tenderers or their authorized representatives who may be present at that time.

2. The cost of the tender must be remitted at the KAU Press Office by cash at the time of submission. The cost details of the tender forms are given below:
Cost of Tender Form: 0.20% of the total quoted value + 18% GST (rounded to the nearest ₹100), **subject to a minimum of ₹400/-**.
3. Tenders should be submitted in the prescribed forms, which can be downloaded from the website www.kau.in/tenders. The cost of the tender forms is non-refundable under any circumstances.
4. Each tender must be accompanied by an Earnest Money Deposit (EMD) of 1% of the total quoted amount, in the form of a demand draft drawn in favor of the Press Manager, KAU Press, Mannuthy, payable at SBI, Ollukkara Branch.

Additionally, the tender must be accompanied by an agreement on Kerala Stamp Paper worth ₹200/- (Rupees two hundred only). The format for the agreement can be downloaded from the above website.

Withdrawal of tenders after acceptance, failure to supply the items, or non-compliance with the specifications will result in cancellation of the tender and forfeiture of the EMD.

5. The tenderer must collect the drawings for the work from KAU Press and supply the items to KAU Press, Mannuthy, within three days from the date of receipt of the supply order.

The Press Manager, KAU Press, Mannuthy, reserves the right to remove the defaulted supplier from the list of approved suppliers, permanently or for a specific period.

6. The successful tenderer must execute an agreement on Kerala Stamp Paper worth ₹200/- and furnish a security deposit of 5% of the total cost of the quoted items, in the form of a term deposit/bank guarantee/demand draft drawn in favor of the Press Manager, KAU Press, Mannuthy.
7. The cost of the items, taxes, and any additional charges should be stated separately.
8. The quoted rate shall remain valid for **one year** from the date of acceptance of the tender. The quantity indicated is the tentative expected requirement for one year (contract period) and not for a single supply order.
The actual quantity may vary depending on the requirements of KAU Press, Mannuthy, during the contract period.
9. The Press Manager, KAU Press, Mannuthy, reserves the right to accept or reject any or all offers without assigning any reason whatsoever.
10. If any hartal, strike, or unexpected holiday occurs on the date of opening the tender, it will be opened at the same time on the next working day.
11. All rules and regulations applicable to Government tenders shall apply to this tender as well.

Yours faithfully,

Press Manager

To: Notice Board/ KAU Website

